

**PCMCMT204.1 - Paper-IV : Elective-I : Computerized Accounting Using Tally**

P. Pages : 2

Time : Three Hours



**GUG/S/25/10768**

Max. Marks : 80

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- Notes :
1. All questions are compulsory and carry equal marks.
  2. Draw Neat and Labelled diagram and use supporting data whenever necessary.
  3. Avoid vague answer and write specific answer related to question.

**Either:**

1. a) What are advantages and disadvantages of Computerized Accounting. **8**  
b) Distinguished between Manual and Computerized Accounting. **8**

**OR**

- c) Explain the term inventory management. **8**  
d) Explain the term financial statement. **8**

**Either:**

2. a) Explain the major components of Tally Screen. **8**  
b) Explain various types of Accounting Software. Discuss any one of the software in detail. **8**

**OR**

- c) Explain printing configuration menu in detail. **8**  
d) Explain F11 features available in Tally. **8**

**Either:**

3. a) Define Groups. Write steps to create a new group with suitable example. **8**  
b) How can you create and Alter ledgers in Tally. **8**

**OR**

- c) What is Account Info? Explain menus of Account info. **8**  
d) Write notes on: **8**  
1) Cost Categories  
2) Post Dated Voucher

**Either:**

4. a) Explain Ratio Analysis, and Audit Trial? 8
- b) Explain Bank Reconciliation in detail. 8

**OR**

- c) What is Security Control? Write types of Security Control. 8
- d) What is Stock Item? Write steps to Create Stock Item? 8
5. a) How to shut a company? Write down the procedure. 4
- b) Explain Button at Gateway of Tally. 4
- c) Explain any two voucher types. 4
- d) Explain Tally Audit. 4

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